

JOB DESCRIPTION: Care Lawyer

Title: Assistant Solicitor

Reports to: Head of Care Team.

Member of: Care Law Team

Main purpose of job

To provide appropriate legal representation for clients of the company inline with SRA / LS and LSC regulations

Person specification:

- Member of Children Panel.
- Experience in Supervision
- The applicant must display a pleasant, but assertive manner in dealing with colleagues and clients.
- Be an excellent team player.
- The applicant will have experience in managing a diverse caseload.
- Able to work on own initiative in a demanding caseload environment.
- An effective communicator, both orally and in writing, being able to express and explain themselves clearly.
- High level of experience dealing with LSC including administrative procedures and forms.
- To achieve agreed levels of billing and time recording.
- Be proactive in developing their own case load.